



EXTENDED EMPLOYMENT SHELTERED WORKSHOP (EESW) GRANT APPLICATION

INSTRUCTIONS

Complete the fields below and submit application to lisa.percival@dese.mo.gov.

EESW POINT OF CONTACT INFORMATION

EESW CONTACT FIRST NAME	EESW CONTACT LAST NAME	EESW CONTACT TITLE/POSITION
EESW CONTACT EMAIL ADDRESS		EESW CONTACT PHONE NUMBER

If you or a member of your immediate family ever served in the U.S. Armed Forces, [click here for more information about military-related services in Missouri](#) or visit www.dese.mo.gov/veterans-services.

EESW INFORMATION

EESW NAME	EESW MANAGER NAME
EESW ADDRESS	EESW BOARD PRESIDENT NAME

FUNDING ALLOCATIONS

The maximum grant award allocated per EESW is based on the September 2024 Employee Count from State Aid Data.

EMPLOYEE COUNT	GRANT AWARD ALLOCATED
<input type="checkbox"/> 29 or Less Employees	\$25,000
<input type="checkbox"/> 30 to 79 Employees	\$23,000
<input type="checkbox"/> 80 or More Employees	\$20,000

BUDGET INFORMATION

Enter a description of each item or activity planned for the grant funds. The budget may not exceed the tiered funding allocation amount. Attach a separate sheet with a description of each item if more space is needed.

DESCRIPTION OF ITEM/ACTIVITY	CATEGORY	ESTIMATED AMOUNT
1.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
2.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
3.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
4.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
5.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
6.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
7.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
8.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
9.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$

10.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
11.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
12.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
13.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
14.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
15.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
16.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
17.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
18.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
19.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
20.	<input type="checkbox"/> Skills Training <input type="checkbox"/> Infrastructure <input type="checkbox"/> Equipment	\$
TOTAL BUDGET		\$
(May not exceed allocation amount based on employee counts)		

ASSURANCES

- EESW agrees to utilize grant funds for allowable purposes.
- EESW agrees to provide supporting documentation for all invoices.
- EESW agrees to meet grant requirements by June 13, 2025.
- EESW agrees to seek prior approval for any budget changes through an application amendment. All changes must be prior approved by DESE.
- EESW agrees to report activities and records to DESE upon request and within 10 business days.
- EESW agrees that all equipment shall be held and used by the EESW for 5 years unless otherwise approved by DESE.

CERTIFICATIONS

I certify that the information provided above is accurate and complete.

POINT OF CONTACT SIGNATURE	DATE
EESW MANAGER SIGNATURE	DATE
EESW BOARD PRESIDENT SIGNATURE	DATE

DESE USE ONLY

TOTAL APPROVED FOR SKILLS TRAINING	TOTAL APPROVED FOR INFRASTRUCTURE	TOTAL APPROVED FOR EQUIPMENT	TOTAL APPROVED
APPROVAL SIGNATURE			DATE

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